

Personnel Committee Meeting Minutes June 19th, 2019

I. CALL TO ORDER at 12:31 PM

II. ROLL CALL

Present: Kabir Dhillon, Daisy Maxion, Melissa Baron, Riley Miller, Siddharth Valecha, Martin Castillo

III. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda by **D. Maxion**, second by **S. Valecha**, motion **PASSED**.

IV. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment.

1:45

V. UNFINISHED ITEMS:

No Unfinished Items.

VI. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- Chair Appointment

K. Dhillon states the Personnel Committee will continue to discuss the appointment of the Chair of the Board of Directors.

K. Dhillon reviews that they have interviewed Desiree this week and will interview Bronty and Tameem next week, for the Chair position. **D. Maxion** asked if everyone should be debriefed afterwards. **K. Dhillon** replied yes, most likely on Wednesday. **R. Miller** asked if the Chair would be over summer or in August. **K. Dhillon** replied that when the Board meets in August, they will vote on a Chair.

2:57

B. ACTION ITEM- Board Member Concerns

K. Dhillon states the Personnel Committee will be taking action to allow the Vice President of Finance, Melissa Baron, to host virtual office hours.

Motion to allow Vice President of Finance, Melissa Baron, to host virtual office hours by **D. Maxion**, second by **S. Valecha**, motion **PASSED**.

D. Maxion asked if there was a plan for the virtual office hours. **K. Dhillon** replied that Melissa will most likely have a virtual chat in the evening for about three hours. **M. Castillo** commented that they are setting a precedent for the year, and last year there were issues around people not holding office hours. He wants everyone to remember how lenient they are being in this meeting for future requests, so that they are not accused of favoritism. **E. Pinlac** recommends writing office hours for summer only, so that it doesn't lead into the year.



Motion to amend allowing VP of Finance to host virtual office hours during summer session by **R. Miller**, second by **D. Maxion**, motion **PASSED**. **K. Dhillon** announces that the Vice President of Finance will be allowed to host virtual office hours during summer session.

7:14

C. DISCUSSION ITEM- **Board Member Concerns**

K. Dhillon states the Personnel Committee will discuss the Vice President of University Affairs', Siddharth Valecha, request to leave the Fall BOD Retreat early.

S. Valecha states that he has to leave early on Friday because before he began his role in ASI, he purchased festival tickets as a birthday present, and the festival starts on Friday. He said there is no option for getting a refund. **M. Castillo** asked what the dates for the retreat are. **E. Pinlac** replied August 7th – 9th. **R. Miller** asked if the retreat for the agenda is firm. **E. Pinlac** replied that the agenda is not locked in, but the logistics and location are. **M. Castillo** asked Siddharth if he is back for CSUnity or the closure of it. **S. Valecha** replied that he would not be there for it. **E. Pinlac** states that the bylaws aren't very specific and it is up to the committee on how they would like to interpret it. He recommends being careful of the exemptions the committee makes. **M. Castillo** recommends that whoever is doing the agenda can add more things to Wednesday and Thursday when everyone is there to do it.

11:26

D. DISCUSSION ITEM- **Board Member Concerns**

K. Dhillon states the Personnel Committee will discuss the Director of Wellness', Lynn Vu, request to leave the Fall BOD Retreat early.

K. Dhillon said Lynn was not able to be there, but she sent her rationale as to why she has to leave early. He reads, "the reason I cannot attend CSUnity and only retreat is because I have a full-time job over the summer. As much as I care about my position for ASI, I really need a job to pay tuition and this job kindly let me work full-time knowing it was just for the summer. They are also helping me through my personal trainer certification and will hire me as a part-time personal trainer after. I've already requested the days off for the retreat since this is mandatory and is approved from August 7th - 9th. I work again on Saturday the 10th at 10:00 AM – 7: 00 PM, so I will need to get home on Friday by midnight...I work five days a week for 8 hours a day, and I cannot take an entire week off from work." **E. Pinlac** said he already talked to Lynn about this. He said he was potentially looking to get a rental for the members that are leaving early. **M. Castillo** asked if Unity has always been part of retreat. **E. Pinlac** said Unity is not mandatory. **D. Maxion** said this is fine, especially since Lynn is getting all the material from the retreat and CSUnity is not mandatory, according to bylaws.

13:38

E. DISCUSSION ITEM- **Board Member Concerns**

K. Dhillon states the Personnel Committee will discuss the Vice President of Finance's, Melissa Baron, request to leave the Fall BOD Retreat early.

M. Baron said her request is not to leave retreat early, but is the same request as Lynn, where she cannot attend CSUnity. She said she cannot attend because CSUnity goes on till Monday, and she has school on Monday. **M. Castillo** asked if it is easier



for her to comeback from the retreat and miss all of Unity, or go to Unity and leave Sunday night. **E. Pinlac** said CSUnity is not mandatory. He comments that the reason he suggested not attending Unity is because on Monday is when half the agenda happens. He said the conference is Sunday and Monday and if they are going to miss half the conference, then he'd rather have them not go. **M. Baron** said she does not mind leaving Sunday night. **D. Maxion** said she is not opposed to Melissa and Lynn riding back together.

16:48

F. DISCUSSION ITEM- **Position Milestones**

K. Dhillon states the Personnel Committee will review the position milestones.

K. Dhillon reviews that this was a project that began with the last Board, but it never got finished because the project itself was incomplete. He said the purpose of the position milestone was to assist everyone on the Board and Senate with what they are supposed to do as their role, semester by semester. He said most of the Board members from last year did not finish their position milestones. **E. Pinlac** said what he really wants to focus on are the definite deadlines, such as the Senate being appointed before October and Committees being appointed by October. **K. Dhillon** recommends having it done by the end of July. **S. Valecha** asked since 'It's On Us' has a committee, will 'Hey Be Nice' get a committee. **E. Pinlac** replied 'It's On Us' is different because it is a national campaign. He said 'Hey Be Nice' has been internal, but he likes the idea of making it into a larger group. **D. Maxion** suggest Siddharth sitting on the 'It's On Us' committee, so that there is a student voice. **S. Valecha** said Kabir will be going to the committee this Thursday since he cannot make it, but he gave him ideas to present.

21:04

VII. SPECIAL REPORTS:
No Special Reports.

VIII. ROUND TABLE REMARKS

S. Valecha said he passed his driving test. **E. Pinlac** said this week is the first freshmen overnight orientation. He said they are providing the entertainment for the evening. He adds that Kris is out of the office till Tuesday, Michael is out today, and he will be out Friday till Tuesday. He said the event is a motivational speaker with humor built into it. He said all the students that went to NACA thought they were good speakers and were entertaining. **K. Dhillon** said they are bringing back task lists and he will be working with everyone individually to complete them. **M. Castillo** said he is out for the next two weeks. **D. Maxion** said she learned a lot at Panetta and she cannot wait to utilize it. **E. Pinlac** said there is going to be a new Dean for the College of Letters, Arts and Social Sciences, Dr. Wendy Ng.

IX. ADJOURNMENT at **12:55 PM.**



Minutes Reviewed by:
Executive VP/Chief of Staff
Name: Kabir Dhillon

Minutes Approved On:
6-24-19
Date:

